



## EVENT PLANNING EXPERIENCE

### Recreation Chair

Student Productions  
May 2016 - Present

- Manage \$50k+ budget for nighttime programming & off-campus trips
- Plan 3 nighttime programming events & 3 off-campus trips per semester
- Collaborate with committee & fellow executive board members on events
- Communicate with professional talent/novelty agencies
- Negotiate contracts with talent/novelty agencies
- Execute solutions to various issues that arise in planning/execution

### Special Events Coordinator

WUTT: Spartan Radio  
May 2016 - Present

- Plan annual concert and coordinate Relay for Life team
- Collaborate with general & fellow executive board members on events
- Communicate with professional talent/novelty agencies
- Negotiate contracts with talent/novelty agencies
- Execute solutions to various issues that arise in planning/execution

### Mentor Captain

First-Year Experience  
June 2016 - Present

- Plan workshops & training for 80+ new & returning mentors
- Collaborate with staff & fellow mentor captains on workshop curriculum
- Maintain the internal shared drive for The Baccalaureate Office

### Special Events Chair

Student Productions  
January 2015 - December 2015

- Managed \$50k+ budget for Casino Night & Homecoming week programming
- Lead Homecoming Board in planning/executing events
- Collaborated with Homecoming Board & fellow executive board members on events
- Communicated with professional talent/novelty agencies
- Negotiated contracts with talent/novelty agencies
- Executed solutions to various issues that arose in planning/execution



## EDUCATION

Graduation: **Bachelor of Arts, New Media Production**  
May 2017 **Minors, Advertising and Public Relations**  
University of Tampa  
GPA: 3.7, Cum Laude



## SOFTWARE SKILLS

Adobe Illustrator    Adobe Photoshop    Hootsuite  
Adobe Dreamweaver    Adobe Premiere    HTML Coding  
Adobe Lightroom    Google Office Suite    Microsoft Office



## OTHER WORK EXPERIENCE

### Lead Student Engagement Assistant

Student Engagement Assistant  
Office of Student Leadership and Engagement  
March 2016 - Present

### Pathways Mentor

First-Year Experience Peer Mentor  
First-Year Experience  
August 2014 - Present



## CO-CURRICULARS

### WUTT: Spartan Radio

Radio DJ  
2014 - 2016

### WUTT: Spartan Radio

Social Media Manager  
2014 - 2016

